

The ISO 9001:2015 / ISO 45001:2018 IMS Documentation Package includes the following documents:

**( 1 ) Manual  
SMS-008**

QMS-OHS Management System Manual

**( 28 ) Procedures**

<b>P-400</b>	Organizational context
<b>P-500</b>	Leadership
<b>P-600</b>	Planning for the OH&S Management System
<b>P-610</b>	QMS-Risk management planning
<b>P-615</b>	OHS-Risk management planning
<b>P-710</b>	Resource management
<b>P-715</b>	Control of monitoring and measuring equipment
<b>P-720</b>	Competence, awareness and training
<b>P-740</b>	Communication and information
<b>P-750</b>	Control of documented information
<b>P-810</b>	QMS-Operational planning and control
<b>P-815</b>	OHS-Operational planning and control
<b>P-820</b>	Customer related processes
<b>P-825</b>	Emergency preparedness and response
<b>P-830</b>	Design and development
<b>P-840</b>	Control of external providers
<b>P-851</b>	Control of production and service provision
<b>P-852</b>	Identification and traceability
<b>P-854</b>	Preservation
<b>P-870</b>	Control of nonconforming outputs
<b>P-910</b>	QMS-Monitoring, measurement, analysis and evaluation
<b>P-912</b>	Customer satisfaction
<b>P-915</b>	OHS-Monitoring, measurement, analysis and evaluation
<b>P-916</b>	Evaluation of compliance
<b>P-920</b>	Internal audits
<b>P-930</b>	Management review
<b>P-1010</b>	Improvement
<b>P-1020</b>	Nonconformity and corrective action

**( 6 ) Work Instructions**

<b>WI-622-010</b>	OH&S program - Injury prevention
<b>WI-622-011</b>	OH&S program - Ill-health prevention
<b>WI-622-012</b>	OH&S program - Hazard reduction
<b>WI-750-001</b>	Document numbering system
<b>WI-810-040</b>	Incoming inspection
<b>WI-825-001</b>	Emergency instructions - Office

**( 72 ) Forms**

<b>F-440-001</b>	IMS process identification worksheet
<b>F-440-002</b>	Organizational context worksheet
<b>F-540-001</b>	Worker participation & consultation worksheet
<b>F-600-001</b>	Risk-Hazard identification-process worksheet
<b>F-610-001</b>	QMS-Risk and opportunity worksheet
<b>F-615-001</b>	OH&S initial review worksheet-office
<b>F-615-002</b>	OH&S initial review worksheet-plant
<b>F-615-003</b>	OHS-Risk management worksheet

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<b>F-615-004</b>	OHS-Program planning worksheet
<b>F-620-001</b>	QMS objectives planning record
<b>F-620-003</b>	OHS objectives planning record
<b>F-710-001</b>	Equipment problem report
<b>F-710-002</b>	Resource maintenance record
<b>F-715-001</b>	Equipment calibration list
<b>F-720-001</b>	Training action plan
<b>F-720-002</b>	Group training record
<b>F-720-003</b>	Job description
<b>F-720-004</b>	Employee training summary
<b>F-740-001</b>	Public response report-PRR
<b>F-740-002</b>	Alert report-AR
<b>F-740-003</b>	Incident report-IR
<b>F-740-004</b>	Non-conformance report -NCR
<b>F-740-005</b>	Comment and suggestion report
<b>F-750-001</b>	List of documented information
<b>F-750-002</b>	Records matrix
<b>F-750-003</b>	Master documentation lists
<b>F-750-004</b>	Records Table
<b>F-750-005</b>	Document change request form
<b>F-750-006</b>	Document revision checklist
<b>F-750-007</b>	Software inventory spreadsheet
<b>F-810-002</b>	Project planning worksheet
<b>F-820-001</b>	Client assessment report
<b>F-820-002</b>	Production order
<b>F-825-001</b>	Mock drill plan
<b>F-830-001</b>	Design plan
<b>F-830-002</b>	Design review record
<b>F-830-003</b>	Design change form
<b>F-840-001</b>	Provider assessment report
<b>F-840-002</b>	List of acceptable sources
<b>F-840-003</b>	Provider corrective action request - PCAR
<b>F-840-004</b>	Purchase requisition
<b>F-840-005</b>	Purchase order
<b>F-840-006</b>	Business agreement - contract
<b>F-840-007</b>	Contractor communication checklist
<b>F-851-001</b>	Process routing sheet - summary
<b>F-851-002</b>	Process routing sheet - detail
<b>F-851-003</b>	Process validation report
<b>F-851-004</b>	Packing slip / invoice
<b>F-851-005</b>	Service projects log
<b>F-851-006</b>	External property control log
<b>F-851-007</b>	Project inspection completion report
<b>F-852-001</b>	Identification tag
<b>F-852-002</b>	Traceability serial number log
<b>F-852-003</b>	Traceability label
<b>F-854-001</b>	Storage inspection report
<b>F-870-001</b>	Rejected material / Disposition report
<b>F-910-001</b>	Production-Monitoring, measuring, analysis and evaluation table

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<b>F-910-002</b>	QMS-Monitoring, measuring, analysis and evaluation table
<b>F-910-003</b>	Inspection report
<b>F-912-001</b>	Customer survey and analysis
<b>F-915-001</b>	OHS-Monitoring, measuring, analysis and evaluation table
<b>F-916-001</b>	Evaluation of compliance plan and report
<b>F-920-001</b>	Applicable procedure by work area
<b>F-920-002</b>	Internal audit checklist
<b>F-920-003</b>	Audit plan
<b>F-920-004</b>	Audit report
<b>F-930-001</b>	QMS-Management review agenda
<b>F-930-002</b>	QMS-Management review output report
<b>F-930-003</b>	OHS-Management review agenda
<b>F-930-004</b>	OHS-Management review output report
<b>F-1010-001</b>	Data analysis worksheet
<b>F-1020-001</b>	Corrective action request - CAR

**(3) Flow Diagrams**

<b>FD-510-001</b>	Business process map
<b>FD-810-001</b>	Process flow diagram
<b>FD-850-001</b>	Operations, production and service flow diagram

**( 7 ) Attachments**

<b>A-520-001</b>	Quality policy
<b>A-520-002</b>	OH&S policy
<b>A-530-001</b>	Organization Chart
<b>A-600-001</b>	P-D-C-A guidelines
<b>A-615-001</b>	Hazards guidelines
<b>A-620-002</b>	OHS objectives guidelines
<b>A-800-001</b>	Operational controls guidelines

**(2) Registers**

<b>R-613</b>	Register of compliance obligations
<b>R-740</b>	Register of IMS action reports

**(3) Templates**

<b>T-001</b>	Procedure Template
<b>T-002</b>	Work Instruction Template
<b>T-003</b>	Form / Attachment Template